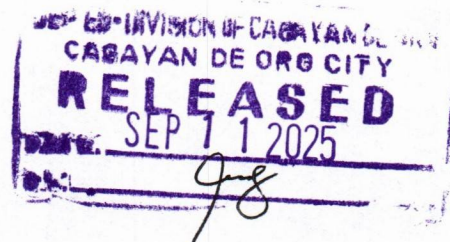




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

9 Sept 2025

DIVISION MEMORANDUM

No. 779 s.2025

**PHOTOSHOOT SCHEDULE FOR THE KAGAY-AN BAHANDI AWARDEES
AND 2ND COORDINATION MEETING FOR THE KAGAY-AN BAHANDI
AWARDS CUM WORLD TEACHERS' DAY 2025**

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Concerned Curriculum Implementation Division Personnel
Concerned School Governance and Operations Division Personnel
Concerned Office of the Schools Division Superintendent Personnel
Concerned Elementary and Secondary Public-School Heads and Principals
Concerned Elementary and Secondary Public-School Teachers
This Division

1. In preparation for the Kagay-an Bahandi Awards cum World Teachers' Day Celebration on October 3, 2025, all concerned are directed to attend the official photoshoot schedule:

2. Photoshoot Schedule

Date: September 16, 2025 (Tuesday)

Time: 8:00 AM – 5:00 PM

Venue: Board Room, Division Office, Cagayan de Oro City

TIME	CATEGORY
8:00 – 9:00 AM	Set-up
9:00 – 10:00 AM	School Heads (Elementary & School)
10:00 – 11:00 AM	Non-Teaching Level I & II
11:00 – 12:00 NN	ALS & SNED
1:00 – 2:00 PM	Key Stage 1 & 2
2:00 – 3:00 PM	Key Stage 3 & 4
3:00 – 4:00 PM	Madrasah

3. Awardees are requested to wear the following attires mentioned below with light make-up.

- Filipiniana
- Business Attire
- New Monday Uniform



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
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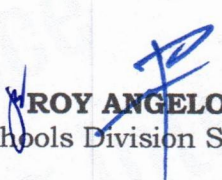
4. The photoshoot team is composed of the following personnel:

- Allan H. Guibone
- Lorynel Majaducon
- Manissa B. Dabalos
- Analou B. de los Reyes
- Melba M. Neri
- Rebeca E. Escalona
- Suzy May R. Fabular

5. Additionally, a 2nd Coordination Meeting with the Chairperson and Unit Heads of the Program Management Team will be held on September 15, 2025, from 1:00 – 5:00 PM at the Board Room, Division Office, Cagayan de Oro City.

6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

7. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: List of Program Management Team

Reference: N o n e

To be indicated in the Perpetual Index

under the following subjects:

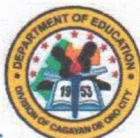
REWARDS & RECOGNITION

WORLD TEACHER'S DAY

KAGAY-AN BAHANDI

DM076-SGOD-HRDS-MCTG / SCHEDULE OF PHOTOSHOOT FOR THE KAGAY-AN BAHANDI
AWARDEES AND 2ND COORDINATION MEETING FOR THE KAGAY-AN BAHANDI AWARDS CUM
WORLD TEACHERS' DAY 2025

September 9, 2025



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2025 WORLD TEACHER'S DAY PROGRAM MANAGEMENT TEAM	
Over-all Chairperson: Roy Angelo E. Gazo – Schools Division Superintendent Co-Chair: Audie S. Borres – Assistant Schools Division Superintendent Members: Rosalio R. Vitorillo – SGOD Chief Jean S. Macasero – CID Chief Romeo B. Aclo – Asst. SGOD Chief Arnel A. Calubag, CPA – Accountant III Risa Bea Socorro M. Borres – AO V Marilou F. Navaja – AO IV Derrold Marl S. Aves – SEPS Mary Caress Tagud Galono – EPS II	
COMMITTEE CHAIRPERSON	UNIT HEAD
Event Planning & Coordination	Finance & Budget Management
Chairperson:	Arnel A. Calubag, CPA - Accountant III
Audie S. Borres - ASDS	Program Development:
	Chairperson: Derrold Marl S. Aves – SEPS
	Artistic Director: Mary Caress Tagud-Galono – EPS II
	Evaluation & Reporting:
	Eleanor H. Rollan - SEPS
	Hosts:
	John Vincent R. Besas Donnalyn S. Rivero
	Awards & Tabulation:
	Beverly Anne E. Nicolasora - SEPS
	Jairus M. Gochuco – PDO II
	Procurement Committee:
	Almira K. Reyes
	Ushers/Usherettes & Lei Production:
	Carol O. Lorono – HT III – San Simon IS

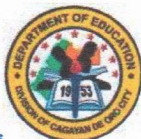


Republic of the Philippines
Department of Education

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Office of the Schools Division Superintendent

	Golden Crescendo: Ma. Dionesia D. Lao - Lapasan NHS DepEd CDO Band Ryan Boyd M. Pahapay – West CCS Rowel R. Caiña R – Taglimao ES DepEd CDO Guro Dancers Mary Caress Tagud-Galono – EPS II Noelfred A. Balarote
Holy Mass In-Charge: Juan A. Mingo - EPS	Jenith Balsicas – EPS Rubeneth V. Salazar – EPS II
Communication & Linkages Chairperson: Romeo B. Aclo – Asst. SGOD Chief	Social Mobilization for Sponsorship & Prizes Roy H. Lumban – SEPS Alvic Marie S. Francisco – EPS II Letter Communication & Invitation January Gay T. Valenzona – EPS VE Phoebe W. Taruc – EPS English Protocol: Milagros P. Recamadas – PSDS East II – PSDS East II Janry B. Colonia – EPS II Charlyn S. Baylon _ PSDS Registration & Certificates: Loredelle L. Tacandong – PDO I Angela Vincent T. Corrales – AO III
Venue & Food Preparation Chairperson: Marife A. Ramos – PSDS	Food Preparation Chair: Juliet N. Dolero – ALS Master Teacher



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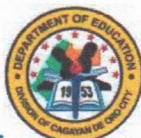
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	Jennifer B. Espina – P1 Father William Masterson IS Decoration: Maribeth Auman Juliet Cristine S. Murcia Teresita Rara Venue & Photobooth 360 In-charge: Ely V. Mamaclay II – Engineer III Jevie L. Jala – Engineer III
Technical & Documentation Committee: Chairperson: Jerry P. Taruc – PSDS	Program Lay-out & Printing, LED Projections, Tarpaulin Lay-out: Ninia Marie A. Estillore – P I – Bonbon NHS Mark Edward D. Olango – IT Division Music and Sound Effects Committee: Wilfredo L. Belono Jr. – Head Teacher I – Cugman NHS Extension Lights Committee: Bienvenido D. Codillo – Bulua NHS-Patag Annex Microphone In-charge: Rico I. Cagape – Principal I - Upper Carmen ES Photo Session & WTD Photography Chairperson: Allan H. Guibone – Bugo CS Lorynel Majaducon – Balulang NHS Same Day Edit & Teaser Chairperson: June Zuseth O. Obsid – TIII - Lapasan NHS
Safety & Protocol Chairperson: Baldomero Mark B. Meso III	Jamcel A. Chacon, DDM Pauline C. Angara
Security Committee	Ryan Q. Blanco – PDO II



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